



Funded by the  
Erasmus+ Programme  
of the European Union



**3<sup>th</sup> transnational project meeting minutes**  
**Virtual entrepreneurship and social dialogue**  
LT-2019-01-KA204-060482

**Date:** 12-04-2021

**Venue:** AKETH, Trikala, Greece

**Participating partners:**

Alessandro Zepelli, Riccardo Cariani, European Centre of Entrepreneurship Competence & Excellence, Karnburg-Maria Saal, Dellach 15, Austria; Sotirios Mageiris, Evangelia Ntona, Achilleas Kostoulou, Anaptixiako Kentro Thessalias, Trikala, Fournonision, 4. Aldona Vilkeliene, Laima Žurava, Tomas Simanavičius, Alytus music school, Sporto str.12, Alytus, Lithuania; Jorge Veloso, Previform - Laboratório, Formação, Higiene e Segurança no Trabalho, Lda, Ponte De Lima, Rua Francisco Sá Carneiro, no635, Portugal; Greece; Katarina Person, Stefan Fredriksson,

**Head of meeting:** hosting organization - S. Mageirias (GR), Coordinator - A.Vilkeliene (LT).

**Minute taker:** Tomas Simanavičius

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## 1. Agenda

### 3<sup>rd</sup> transnational project meeting Virtual entrepreneurship and social dialogue

Integration of the young adults into labor market through cultural heritage  
2019-LT01-KA204-060482

<b>Date:</b>	12-04-2021
<b>Venue:</b> Anaptixiako Kentro Thessalias,	Trikala, Fournonision, 4. Greece

#### Work programme

12-04-2021		
Time from 15.00 -	16.00	A. Vilkeliene. (LT) and S. Mageirias. Preparation for the meeting, documentation. Sound and video checking.
Time from 16.00	To 16.30	Hosting organization greetings to all partners. Introducing to AKETH. S. Mageirias (GR).
Time from 16.30	To 16.50	Project implementation – presentation of the finalized Virtual Cafe platform. S. Mageirias (GR)
Time from 16.50	To 17.20	Conversation between partners on how to best approach our Target Group and their needs. Project quality monitoring. All partners.
Time from 17.20	To 17.40	A. Vilkeliene (LT). Preparation for the LTTA in Austria. Schedule, number of participants, contents, presenters share their functions.
17.40	To 17.55	All partners. G. Sotirios. New project ideas (Call for May, 2021) and future planning. Brain storming.
Time from 17.55	To 19.00	Reflections, evaluation questionnaire

## 2. Minutes

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1. All partners met virtually in Trikala, AKETH. Hosting organization, Sotirios Mageirias, introduced to AKETH, former and running projects and partners as well.
  2. S. Mageirias (GR) presented with finalized outcome Virtual Cafe platform. All partners checked their material and confirmed that all information is right and can be used by learners and staff as well. It will be used during LTTA course in Austria.
  3. A. and possibility to get more knowledge and skills. International competition „I virtually create a work place“ will be discussed and the strategy will be fixed in place. Target group teams at their home will create their products following “Virtual café” example. It can be a business plan, description of a virtual café, collage , etc. All possible examples will be presented by each country during virtual meeting in Portugal. Each partners TG will be awarded - Coordinator will send them a special award. Each partner have to offer their own kind of award via e-mail until 15<sup>th</sup> of April. Stakeholders, social partners are also welcome, because they can give useful and practical advices in entrepreneurship and cultural assumption.
  4. Coordinator invited partners Vilkeliene emphasized that it is very important to keep in mind what the target group needs. She cited text form the Application form: “In a principle of a Snowball between peers, through information in social networks and local press young people will get interested in the project as “Cultural labour market”. It is planned that each partner will invite 50 participants during the project time into seminars , regular course. Project outputs should reach 300-500 and more of young people looking for a job. Partners have to decide how to better achieve target group needs – to create and work out the instrument to promote entrepreneurship in a virtual way. Coordinator shared good practice about local seminars for the target groups. Having everything in one place -Virtual café it will be very easy to virtually open each partners cities, music and food and to ask the target group to “travel” virtually to European countries and cities, to virtually visit different places, listen to the music and choose traditional food. After getting more knowledge about the Virtual café target group members will be invited to create their own Virtual café: it will be great motivation for their participation in the project to start preparing for the LTTA in Austria. How we select our participants for LTTA ? Coordinator reminded that according to Lithuanian National agency, teaching/learning can take up to 5 days. Only staff, who have **formal work contracts with organization can participate**. In our Application form the title is "Short-term **joint staff** training events". We can calculate our budget only for those who have an official contract with our organization (staff), not for learners.  
Each organization virtually sends adult educators or young adults – staff with low skills for a learning and training program. They will be selected according to their motivation and experience - members with very high experience and low skilled participants will be selected in each partner organization. The aim of the LTTA courses is theoretically and practically test the validity of the project outcome and to share best practice how to join **cultural competence with the entrepreneurship skills**. **Presenters** will introduce to cultural heritage, entrepreneurship, rules, possibilities. **Participants (staff)** will learn about all possible ways how to create and design workplace. **Their competence will be evaluated via questionnaires**. Certificates, confirming staff -participants competence will be issued.  
Financial calculation was explained too: EU daily rate for 1 day during “normal” visit for individual support is 106 Eur. In case, that we organize virtual LTTA, we are allowed to calculate like that: each participant gets 15% from daily rate , it means, 15,9 Eur per participant , per 1 day. 1 participant x 5 days = 79,5 Eur. The individual support can be transferred to participants bank account or it can be spent for coffe breaks and cattering (coupons for the meals).  
It was discussed about how to identify every single participant during virtual meeting if they join under 1 Microsoft teams platform connection and organizer can’t see their names. Alessandro Zeppelli (hosting organization) offered to confirm participants list if **Legal representative of the participating organization declares that there were more participants than we can see on the screen participants list**.

Decision: each partner invites to LTTA legal staff and sends declaration to hosting organization with the list of participants. Hosting partner (according to EU requirements) confirms LTTA participant list and puts his signature on it.

LTTA courses will start 3th of May and ends 7<sup>th</sup> of May (16.00-18.00 LT time) contact work in front of the computer screen, Microsoft Teams platform) and 2 hours independent work.

5. Preparation for the new project as sustainability of the project “LA” results.

S. Mageirias (AKETH) organized “brain storm” and partners gave their ideas concerning new Erasmus project. It was proposed by partners: to keep in mind the EU Erasmus priorities - digital education, cultural awareness, entrepreneurship, professions disappearing from the labor market such as traditional instruments makers, shoemakers etc.

Decision: to use all ideas and prepare new application for 2021 May.

### 3. Decisions

No.	Decisions / Tasks	Deadline	Responsible person, institution
1.	3th TPM documentation – participant list, certificates, meeting minutes, signatures. All partners disseminate on website, newspaper, social media	2020-04-15	Greece, S. Mageirias All partners disseminate for their organizations and media.
2.	To send email proposals about kinds of awards to the Coordinator	2021-04-22	All partners
3.	To send proposals for the new project.	2021-04-22	All partners
4.	To send Quality questionnaire about virtual meeting in Greece	2021-04-22	All partners
5.	To write dissemination outcome - article in the local press, media, website etc.	2021-04-30	AKETH and Coordinator
6.	To organize LTTA joint staff activity in Austria, ECECE	2021-05-03/07	ECECE, Alessandro Zeppelli and

			Coordinator, all partners
7.	Each partner sends to hosting organization in Austria ECECE, Alessandro Zeppelli, potential <b>LTTA staff participant list</b> (names, surnames , mobile phone, functions at the organization) <b>confirmed with the legal representative signature</b> . It will be identified during LTTA avtivity (05-03 -05-07) .	2021-04-30	Coordinator, all partners
8.	To organize local seminar/s with the target group (introducing to virtual café, learning partners culture and heritage, creating own “imaginative” café (description, idea, strategy). You can invite stakeholders and ask them for ideas or advices. TG prepare descriptions, collages, or other forms of virtual cafe. Each partner has to reach 50 participants in the duration (2019-2021) of the project.	2021 -05-10 - 05-28	All partners
9.	To organize virtual meeting TPM in Portugal . Final awards for the target groups.	2021-05-31	PREVIFORM, Jorge Veloso and partners

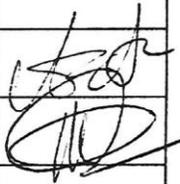
#### 4. List of participants

(screenshot and name on it is conformed as participant signature. If 3 participants joined virtual under 1 name they confirm their participation personally )

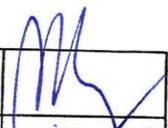
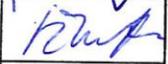
**List of participants**  
**The purpose of the activity: participation in 3<sup>rd</sup> transnational project meeting**  
**Virtual entrepreneurship and social dialogue**

Dates: 12-04-2020

Venue: AKETH, Trikala, Fournonision, 4. Greece

No	Name <sup>1</sup>	Surname	E-mail	Position, Organization	Address of sending organization	Signature
1.	Alessandro	Zeppelli	alessandrozeppelli@gmail.com	European Centre of Entrepreneurship Competence & Excellence, attorney	Karnburg-Maria Saal, Dellach 15, Austria	
2.	Riccardo	Cariani	Projects@ecece.org	European Centre of Entrepreneurship Competence & Excellence, chief executive officer	Karnburg-Maria Saal, Dellach 15, Austria	
3.	Sotirios	Mageirias	sotiriosmag@gmail.com	Anaptixiako Kentro Thessalias, teacher	Trikala, Fournonision, 4. Greece	
4.	Jorge	Veloso	Previform.lda@gmail.com	Previform - Laboratório, Formação, Higiene e Segurança no Trabalho, Lda, accountant	Ponte De Lima, Rua Francisco Sá Carneiro, no635, Portugal	
5.	Achilleas	Kostoulous	a.kostoulas@aketh.gr	Anaptixiako Kentro Thessalias, project manager	Trikala, Fournonision, 4. Greece	
6.	Evangelia	Ntona	info@aketh.gr	Anaptixiako Kentro Thessalias, director	Trikala, Fournonision, 4. Greece	
7.	Katarina	Persson	Katarina.persson@svefi.net	Sverigefinska folkhögskolan, teacher	Haparanda, Torget 3, Sweden	
8.	Stefan	Fredriksson	stefan.fredriksson@svefi.net	Sverigefinska folkhögskolan, teacher	Haparanda, Torget 3, Sweden	
9.	Alexey	Usov	Alexey.usov@svefi.net	Sverigefinska folkhögskolan,	Haparanda, Torget 3, Sweden	

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10.	Aldona	Vilkeliene	Aldona.vilkeliene@alytausmuzika.lt	Alytus music school, director	Alytus, Sporto g. 12, Lietuva	
11.	Laima	Zurava	Laima.zurava@alytausmuzika.lt	Alytus music school, librarian	Alytus, Sporto g. 12, Lietuva	
12.	Tomas	Simanavičius	Tomas.simanavicius3@gmail.com	Alytus music school, project group manager	Alytus, Sporto g. 12, Lietuva	

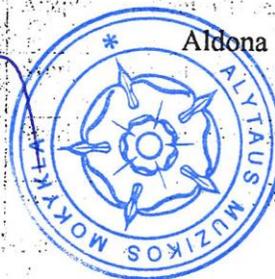
**Representative from the receiving organization:**

Evangelia Ntona, director of AKETH

**Project coordinator**

Aldona Vilkeliene, director of Alytus music school

Α.Κ.Ε.Θ.  
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## 5. Pictures

